

CPL Monthly Board of Trustees Meeting

Wednesday, July 17th, 2024, at 6:00 pm

Present: Jason, Michael, Stephanie, Patrick, Jessica, Katherine

Also present: Diana Reding, Director, Kristie Miller, NIOGA trustee, Tom Bindeman - Director of NIOGA, Lisa Erickson - Outreach Librarian at NIOGA

Agenda

1. Call to Order - 6:05

2. Adoption of agenda

Patrick made the motion, Katie seconded the motion, and the motion passed in favor.

3. Swearing in of trustees, director, by Tom Bindeman - Director of NIOGA, Lisa Erickson - Outreach Librarian at NIOGA

4. Approval of prior meeting minutes from June 17th

Jessica made the motion, Katie seconded the motion, and the motion passed in favor.

5. Period of public expression - Greta Miller

6. Correspondence

a. none

7. Treasurer/Finance Officer's Report

a. Monthly report - Katie motioned to approve the monthly Treasurer's report, Stephanie seconded the motion, and the motion passed in favor.

b. Approval of bills - Jessica made the motion to approve the payment of the monthly bills, Katie seconded the motion, and the motion passed in favor.

8. Director's Report - available under separate cover

9. Committee Reports -

a. Finance subcommittee (Patrick, Stephanie)

- b. Personnel Committee (Jessica, Stephanie)
- c. Buildings and Grounds (Katie, Michael)
- d. Policy Committee (Michael, Katie)
- e. Community outreach committee (Katie, Michael, Jessica)
 - i. Discussed participating in Autumn in the Village

10. Unfinished Business

- a. none

11. New Business

- a. Election of officers - A motion for the following slate of officers for one year by Katie, 2nd by Jessica
 - i. President - Jason Long
 - ii. Vice President - Stephanie Caleb
 - iii. Financial Officer - Patrick Weissend
 - iv. Secretary - Michael Plitt
- b. Update bank signers
- c. Motion to pay monthly bookkeeping services for \$500 per month, to Theresa Kennedy. Patrick made the motion, Jessica seconded the motion, and the motion passed in favor.
- d. Review of library hours - no changes. Stephanie made the motion, Jessica seconded the motion, and the motion passed in favor.
- e. Key review - no changes
- f. Committee appointments - Michael made the motion, Katie seconded the motion, and the motion passed in favor.
 - i. Finance subcommittee (Patrick, Stephanie)

- ii. Personnel Committee (Jessica, Stephanie)
 - iii. Buildings and Grounds (Katie, Michael)
 - iv. Policy Committee (Michael, Katie, Stephanie)
 - v. Community outreach committee (Katie, Michael, Jessica)
- g. Motion to pay recurring bills for the upcoming fiscal year. Katie made the motion, Stephanie seconded the motion, and the motion passed in favor.

12. Adjournment 8:08 pm - Jessica motioned to adjourn the meeting, Stephanie seconded the motion, and the motion passed in favor.

A handwritten signature in blue ink, appearing to be 'Michael', with a long horizontal flourish extending to the right.