

CPL Monthly Board of Trustees Meeting

Wednesday, April 17th, 2024, at 6:30 pm

Present: Jason, Michael, Katherine, Stephanie, Patrick

Also present: Diana Reding, Director

Agenda

1. Call to Order - 6:35
2. Adoption of agenda

Katherine made the motion, Stephanie seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from March 20th

Katherine made the motion, Patrick seconded the motion, and the motion passed in favor.

4. Period of public expression - none at this time

5. Correspondence

- a. NIOGA Library System Board of Trustees dinner is 5/23/24 5:30 pm at the Wurlitzer Building

6. Protections Treasurer/Finance Officer's Report

- a. Monthly report - Michael made the motion to approve the monthly Treasurer's report, Katherine seconded the motion, and the motion passed in favor.

- b. Approval of bills - Stephanie made the motion to approve the payment of the monthly bills, Katherine seconded the motion, and the motion passed in favor.

- c. Approval of a transfer of 20k from the money market account to payroll account - Patrick made the motion, Stephanie seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover

8. Committee Reports -

a. Finance subcommittee (Patrick, Stephanie)

- i. Motion to move the M&T capital reserve fund CD to Tompkins Community Bank for a better rate by Stephanie, 2nd by Katherine. All were in favor except Patrick who abstained.

b. Personnel Committee (Jessica, Stephanie)

c. Buildings and Grounds (Katie, Michael)

d. Policy Committee (Jessica, Michael, Katie)

e. Community outreach committee (Katie, Michael, Jessica)

- i. Community outreach committee will meet to plan participation in the Corfu Memorial Day Parade

9. Unfinished Business

a. Trustee training

10. New Business

a. Draft budget for review at May meeting.

b. Library open/close dates for 2024-25.

- c. Motion to postpone the directors annual performance review until November 2024 by Stephanie, 2nd by Katherine, and the motion passed.

11. Adjournment 8:33 pm - Patrick motioned to adjourn the meeting, Katherine seconded the motion, and the motion passed in favor.

A large, stylized handwritten signature in black ink, likely belonging to one of the individuals mentioned in the meeting minutes.