

CPL Monthly Board of Trustees Meeting

Wednesday, August 21st, 2024, at 6:00 pm

Present: Jason, Michael, Stephanie, Patrick, Katherine

Also present: Diana Reding

Agenda

1. Call to Order - 6:35
2. Adoption of agenda

Katie made the motion, Stephanie seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from July 17th

Patrick made the motion, Katie seconded the motion, and the motion passed in favor.

4. Period of public expression
5. Correspondence

a. Additional signatures are required for M&T Bank accounts.

6. Treasurer/Finance Officer's Report

a. Amended June Treasurer report - Katie motioned to approve the amended June report, Stephanie seconded the motion, and the motion passed in favor.

b. Monthly report - Katie motioned to approve the monthly Treasurer's report, Stephanie seconded the motion, and the motion passed in favor.

c. Approval of bills - Stephanie made the motion to approve the payment of the monthly bills, Michael seconded the motion, and the motion passed in favor.

d. Transfer of funds - Katie made a motion to transfer 20k from the money market to the payroll account, Stephanie seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover
8. Committee Reports -
 - a. Finance subcommittee (Patrick, Stephanie)
 - i. The Board President conducted the annual internal financial audit.
 - ii. Soliciting an outside agency to complete the 3-year financial review.
 - b. Personnel Committee (Jessica, Stephanie)
 - c. Buildings and Grounds (Katie, Michael)
 - d. Policy Committee (Michael, Katie)
 - i. Discussed future library policy updates.
 - e. Community outreach committee (Katie, Michael, Jessica)
 - i. Discussion of possible use of the library for an after-school art club.
 - ii. Planning for Autumn in the Village.
9. Unfinished Business
 - a. none
10. New Business
 - a. Construction estimate review from Sawtooth.
11. Adjournment 8:13 pm - Katie motioned to adjourn the meeting, Patrick seconded the motion, and the motion passed in favor.

Two handwritten signatures in black ink. The signature on the left is written over a horizontal line and appears to be 'Andrew'. The signature on the right is more stylized and appears to be 'Patrick'.