

## **CPL Monthly Board of Trustees Meeting**

Wednesday, October 16th, 2024, at 6:30 pm

Present: Jason, Michael, Stephanie, Patrick, Jessica

Also present: Diana Reding, Mike Hobbs

### **Agenda**

1. Call to Order - 6:35

2. Adoption of agenda

Jessica made the motion, Stephanie seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from September 18th

Jessica made the motion, Stephanie seconded the motion, and the motion passed in favor.

4. Period of public expression - none

5. Correspondence

6. Treasurer/Finance Officer's Report

a. Monthly report - Jessica motioned to approve the monthly Treasurer's report, Michael seconded the motion, and the motion passed in favor.

b. Approval of bills - Jessica made the motion to approve the payment of the monthly bills, Stephanie seconded the motion, and the motion passed in favor.

c. Motion to transfer 20k from the Money Market to the general checking account by Stephanie, Jessica seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover

8. Committee Reports -

a. Finance subcommittee (Patrick, Stephanie)

- i. Motion to renew M&T CD by Stephanie to renew at the best rate for a term of up to 12 months. Jessica seconded the motion, and the motion passed in favor.
- b. Personnel Committee (Jessica, Stephanie)
  - i. Discussed maintenance needs.
- c. Buildings and Grounds (Katie, Michael)
  - i. Discussed the sink in the bathroom.
- d. Policy Committee (Michael, Katie)
  - i. Motion to update Infectious disease policy by Michael, Patrick seconded the motion, and the motion passed in favor.
- e. Community outreach committee (Katie, Michael, Jessica)
  - i. Autumn in the Village was a success.
  - ii. Corfu Library will be participating in the Pembroke Kiwanis Trunk or Treat event.
  - iii. Corfu Library will be open on Halloween.

9. Unfinished Business

10. New Business

- i. Motion by Patrick, 2nd Jessica to appoint Mike Hobbs to open the library board position ending in 2025. All in favor.

11. Adjournment 8:07 pm - Jessica motioned to adjourn the meeting, Patrick seconded the motion, and the motion passed in favor.