

CPL Monthly Board of Trustees Meeting

Wednesday, May 15th, 2024, at 6:30 pm

Present: Jason, Michael, Katherine, Stephanie, Patrick

Also present: Diana Reding, Director

Agenda

1. Call to Order - 6:35

2. Adoption of agenda

Stephanie made the motion, Katherine seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from April 17th

Katherine made the motion, Stephanie seconded the motion, and the motion passed in favor.

4. Period of public expression - none at this time

5. Correspondence

a. none

6. Protections Treasurer/Finance Officer's Report

a. Monthly report - Michael made the motion to approve the monthly Treasurer's report, Katherine seconded the motion, and the motion passed in favor.

b. Approval of bills - Stephanie made the motion to approve the payment of the monthly bills, Katherine seconded the motion, and the motion passed in favor.

c. Approval of a transfer of 20k from the money market account to the general checking fund account - Patrick made the motion, Stephanie seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover

8. Committee Reports -

- a. Finance subcommittee (Patrick, Stephanie)
 - i. Approval of the Corfu Library budget for 7/01/2024 - 6/30/2025, Stephanie made the motion, Katherine seconded the motion, and the motion passed in favor.
- b. Personnel Committee (Jessica, Stephanie)
- c. Buildings and Grounds (Katie, Michael)
 - i. Review the pre-construction estimate.
 - ii. Property title search information is to be sent to Nussbaumer & Clarke to complete the ALTA survey.
- d. Policy Committee (Jessica, Michael, Katie)
- e. Community outreach committee (Katie, Michael, Jessica)
 - i. The community outreach committee meets to plan participation in the Corfu Memorial Day Parade. T-shirts and parade supplies were ordered.

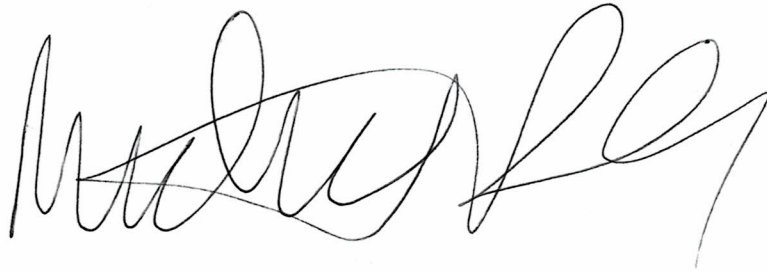
9. Unfinished Business

- a. The 2024 Corfu Library budget vote and trustee election is on Tuesday, May 21st.
- b. Closeout of M&T capital reserve fund. A motion to transfer the earned interest to the money market account and close the M&T capital reserve fund by Katherine, 2nd by Stephanie. Patrick and Michael abstained. Motion carried.
- c. Motion to accept the 2024-2025 Corfu Library holiday closing schedule and board of trustee meeting schedule by Patrick, 2nd by Michael. All in favor.

10. New Business

a. A motion to close the library early at 5 pm on Thursday, May 23rd due to the 2024 NIOGA Board of Trustees meeting by Patrick, 2nd by Michael, passed all in favor.

11. Adjournment 8:26 pm - Patrick motioned to adjourn the meeting, Katherine seconded the motion, and the motion passed in favor.

A handwritten signature in black ink, appearing to be "Michael", written in a cursive style.